



**Greater Renfrewshire and Inverclyde LAG
Minutes of Meeting: Thursday 2nd November 2017 (Renfrewshire House)**

1. Present:

Non-Public:

Fraser Lang	Private Business – IT Consultant (LAG Chair)
Bill McCallum	West Region Scouts
Charles Brindley	Uplawmoor Community Council
Lynn Rew	East Renfrewshire Independent Resident
David Blair	Renfrewshire Independent Resident (Kilbarchan)
Bill Clements	CVS Inverclyde, Deputy Manager
Susan Robinson	Inverclyde Independent Resident (Gourock)
Stuart Miller	Engage Renfrewshire
Daniel McCusker	Renfrewshire Independent Resident (Lochwinnoch)

Public:

Gary Kenyon	Senior Economic Development Officer, Business Team (Renfrewshire Council)
Will Nisbet	Business Development Team Leader (Inverclyde Council)

Others Present:

Keren Ferguson	LEADER Programme Coordinator
Lewis Rennie	LEADER Project Development

Table Plan:

Bill McCallum	Susan Robinson	Charles Brindley	Lynn Rew	David Blair	Bill Clements
Lewis Rennie					
Keren Ferguson	Fraser Lang (Chair)	Daniel McCusker	Gary Kenyon	Will Nisbet	Stuart Miller

- i. **Quorum:** the meeting was quorate
- ii. **Non-public/public ratio:** 9 non-public and 2 public

2. Apologies

Public:

Susan Boath	Renfrewshire Council
Jimmy Hyslop	Scottish Natural Heritage
Annique Armstrong	Visit Scotland
Laura Moir	East Renfrewshire Council
Tracey Parker	LEADER Finance
Lisa Roberts	National Farmers Union

3. Financial Update:

There is £1,521,635.03 available to commit to projects. Approvals to date include two projects based in Renfrewshire, three projects based in Inverclyde and no projects based in East Renfrewshire. There are potentially three projects in the pipeline for the December deadline with a combined value of approximately £300K.

4. Minutes of Previous Meeting:

Minutes from the previous LAG meeting on Thursday 8th August 2017 were agreed and signed by the LAG Chair and co-signed by a second LAG member, Will Nisbet.

5. Matters Arising:

It was agreed that LAG members will be notified of pipeline projects on LARCs prior to submission. This will allow time for individual feedback from LAG members and time for applicants to resolve any issues ahead of the LAG meeting at which they will be presenting.

DB made the LAG aware that he has resigned from his position at Kilbarchan Community Council but would be happy to remain as an independent representative of Renfrewshire if the LAG were to approve his change in representation. The LAG approved this change in status.

Daniel McKusker and Lisa Roberts were approved as new LAG members prior to the meeting. DM attended this meeting but did not vote on the project under consideration as he was new to the process. Lisa Roberts was unable to attend this meeting.

Conflict of interest – SM declared an interest in the application submitted by KLAS care. The organisation he works for, Engage Renfrewshire, has been supportive of the applicant organisation and assisted them in developing funding applications to grow and develop their enterprise. SM is a non-public representative, the meeting remained quorate.

6. Project Application: KLAS Care

Lesley Compston of KLAS Care presented on her application to GRI LEADER. The LAG approved her project subject to the following specific conditions:

- (i) The remaining match funding is secured
- (ii) Financials (cash flow and projections) are all correct and matching
- (iii) Provide a copy of the 25 year lease

*SM and DM did not participate in the decision-making, but even without them the meeting remained quorate.

7. Live Project Change Request: Tag n Track

KF outlined that the Tag n Track project costs were incorrectly inclusive of VAT. The project has underspend to date due to costs being cheaper than the original quotes or the project no longer required certain items.

The project would like to use the underspend to purchase items that were not part of their original offer letter. A formal change request on LARCs will be coming soon.

8. AOCB:

There was no other competent business.

9. Date of Next Meeting:

Thursday 1st February (with a project deadline date of 14th December)

Whang.
Stuart Miller.